

Therfield Parish Council

Parish Clerk Helen Stubbings

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Chairman Andy Osbourne



Draft Minutes of Therfield Parish Council held on Tuesday 7th July 2020 at 7.30pm via 'zoom'

Present: Cllrs; C Close, J Duncan, L Laing, (Cllr Laing left the meeting at 8.30pm)

M McGloin, A Osbourne (Chair) D Whitby and S Whitby.

In attendance: H Stubbings (Clerk) L Bogie, B & M Hartley, D Jones, T McGovern; members of the public.

1.07.20	To receive apologies for absence. Cllrs G Morris & S Jarvis, both have meetings at NHDC.	
2.07.20	To receive Members Declarations of Interest. None	
3.07.20	To approve the Minutes of the Meeting of the Parish Council held on 9 th April, 5 th & 9 th May 2020 and to authorise the Chairman to sign them as a true record. The approval of the Minutes were proposed by Cllr S Whitby and seconded by Cllr M McGloin - resolved .	
4.07.20	Matters Arising not appearing on the agenda a) Website - the link to the newly designed website had been circulated to Councillors. Cllrs thanks MM for his input on this. MM will work with the Clerk to migrate to the new site by September. The site looks fresh and easy to use. b) AED replacement items - ordered and replaced.	MM & HS
5.07.20	Chairman's Report. The Chair had circulated his report to Cllrs noting the changes within the Conservators and the use of chatter. VJ Day Celebrations, 15 th August; with social distancing rules regularly changing, but meeting in groups not yet permitted it was reluctantly agreed that celebrations on the 15 th August would not go ahead.	
6.07.20	Update on village life. a) Cllr Laing is co-ordinator of the phone at present. The collection of prescriptions has been appreciated and will continue until shielding ends at the earliest. Volunteers may now be back at work and not able to assist, this will be checked. The PC are aware there may be the potential of a spike, so it would be wise to continue with the support for now. It was agreed to claim £100 from the Locality Budget Scheme. Proposed MM 2 nd by LL. b) Community lunch on abeyance at present. c) Annual Assembly- currently this is not possible at present so an article highlighting the positive initiatives taken by the Parish Council will be written for publicity in the Newsletter. d) The PC were considering holding an open evening meeting for the village to explain and discuss planning as a general topic and how it affects the village as a whole.	LL
7.07.20	To invite Members of the Public to address the meeting. Dan Jones & Tara McGovern spoke to the Council about the proposed planning application for the First School, highlighting the many positive attributes of good internal access, space not via another teaching room, access for toilets, doesn't interfere or reduce outdoor space and has no safeguarding issues.	
8.07.20	To approve the Internal audit and note the insurance fidelity cover. The Internal Audit and appropriate fidelity cover of £250,000 was proposed by AO 2 nd by LL; - resolved	

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9.07.20	To agree Councillors roles; Andy Osbourne – Chair; finance, planning Clive Close; highways; police liaison Julia Duncan; housing, grass cutting Linda Laing; planning, community lunch, grass cutting Michael McGloin; planning, website David Whitby; play park, litter pick Sally Whitby; footpaths, school liaison	
10.07.20	Accounts for payment. ROSPA report, Audit, Grass cutting, Clerk salary, web design, AED expenses. Prop Cllr A Osbourne and 2 nd by Cllr L Laing - resolved.	
11.07.20	To discuss matters relating to the Play-park. The annual ROSPA inspection had taken place in May and the findings were noted. Strimmer damage to equipment could be minimised by adding aluminium cuffs around the base of supporting posts. The hedge had been cut back and tree pruning will take place in the near future. The play-park will not re-open for now in line with NHDC parks etc. Cllr DW will discuss with the Safety officer about an increase in remuneration.	
12.07.20	To discuss matters relating Foot Paths and Parish Paths Partnership. SW has emailed JC @ PPP who will visit next week to review outstanding repairs including the bridge which will require permission from the environmental agency.	
13.07.20	To discuss replacement of village bench. An old bench had been removed from site. It was agreed that villagers would be invited to replace the bench, this would be via the newsletter.	LL
14.07.20	To discuss matters relating to Heaths & Greens including cutting of Hay/Chapel Green. Cllr AO will arrange another meeting with the Conservators to include; Cllrs LL, JD, AO, Colin Smith & Robert Law Items for discussion include nettles on Chapel Green and a cutting regime. Washing Ditch in particular the concerns for children's safety as the pond is almost invisible. A joint working party was suggested. The next cut for Hay Green.	
15.07.20	Planning applications. i) Greenside – the PC had not object to the retrospective planning, which has now been granted. ii) Therfield First School – the PC unanimously object to the submitted application. The Chair and Vice Chair (as the 2 planning representatives on the PC) offered further discussion with representatives of the school should the result be that NHDC Conservation Officer officially rejects the current proposal. iii) Neighbourhood plan – AO to carry out some further research to meet due diligence. iiii) Communicating planning decisions to the wider community. Along with the usual PC meetings the new website will be used to advertise planning applications and the process by which decisions are made within the planning frame work. iv) Tuthill committee hearing 16 th July; the PC will consider making representation and attend the meeting.	Next agenda Clerk
16.07.20	To discuss highways including weight restrictions. Concern along Pedlars Lane due to large vehicles.	AO

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	SID's – socket at Tuthill? Church lane, next year. Dead end sign for Church Lane.	CC AO > SJ
17.07.20	Matters relating to North Herts and Herts CC. Nothing to report.	
18.07.20	To approve Standing Orders & Financial Regulations. The amended S-O's and Financial regulations were Approved – MM & DW	
19.07.20	To receive matters for report and or referral to next agenda (Information only) Discussion on the use of chatter within the village Neighbourhood Plan Website Litter pick	
20.07.20	Correspondence. Thank you note from Royston Transport.	
21.07.20	Date of next meeting – Tuesday 8 th September 2020	

The meeting closed at 9.20pm

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