

Therfield Parish Council

Parish Clerk Helen Stubbings

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Chairman Andy Osbourne

Draft Minutes of Therfield Parish Council held on Tuesday 9th March 2021 at 7.30pm
via zoom remotely.

Present: Cllrs; C Close, J Duncan, L Laing, A Osbourne (Chair) D Whitby and S Whitby.

In attendance: H Stubbings (Clerk) Cllr's S Jarvis and G Morris, R Law; Conservators and 3 members of the public.

1.03.21	To receive apologies for absence. None.	
2.03.21	To receive Members Declarations of Interest. None.	
3.03.21	To approve the Minutes of the Meeting of the Parish Council held on the 21 st January 2021 and to authorise the Chairman to sign them as a true record. The approval of the Minutes were proposed by Cllr J Duncan and seconded by Cllr D Whitby - resolved .	
4.03.21	Matters Arising not appearing on the agenda a) Website launch – no feed-back to report as yet on new website. b) Community phone & COVID – review at May meeting. c) Litter bin. d) School Gate – offer CC as key holder.	Clerk AO
5.03.21	Chairman's Report. Circulated to Councillors earlier. Reports of anti-social behaviour by 4 x 4's using the BOAT have been reported to the Police.	
6.03.21	To invite Members of the Public to address the meeting. There were no Parishioners comments.	
7.03.21	To discuss the 'village' sign. There are pros and cons to taking on this project, there are some significant costs outstanding. The money held by the Jubilee Committee may not be available for the millennium sign. The PC proposed by Cllr Osbourne and unanimously agreed by the PC not to take on the completion of the 'Millennium' sign. All Councillors voted against the proposition. The £2,000 cheque will be returned to the Thespian via Arthur Foulser.	AO/ Clerk
8.03.21	To receive the RFO's Finance report and approve the Financials Risks document and Assets Register. Approval of the Financial Risks and Assets Register for Therfield Parish Council were Proposed by Cllr Osbourne and 2 nd by Cllr Duncan - resolved	
9.03.21	To review 2020-21 budget & draft 2021-22 budget. For information only. The £2,000 Thespian cheque does not form part of the Parish Councils on going accounts, but will show as income and expenditure.	
10.03.21	To approve March payments including; Salary; PAYE rebate, Safety checks fee, D. Whitby expenses A. Dodkin, notice board repairs. Approval of the March 2021 payments were Proposed by Cllr Osbourne and 2 nd by Cllr Laing - resolved . It was also resolved to close the PAYE account with HMRC as there are currently no employees paying tax. Proposed by Cllr Osbourne and 2 nd by Cllr Laing.	

Our Heath is the home of the Pasque Flower

11.03.21	To discuss matters relating to the Playpark. Safety reports being forwarded to the Clerk. DW will make repairs to the surface at the entrance of the park.	DW
12.03.21	To discuss matters relating to Heaths and Greens & grass cutting. Hoops Green is very badly damaged due to 4 x 4 users, the police have installed cameras along the BOAT. The Conservators are aware that the Heath is under significant pressure due to excessive use during COVID. A tree survey is being undertaken. The Conservators were asked to confirm the date of the first cut of Hay Green? The Clerk will instruct Bullards to commence the grass cutting of the play-park and agreed areas of the Churchyard. Cllr Duncan had arranged with the PCC for a working party to trim other areas of the churchyard.	RL Clerk
13.03.21	To discuss matters relating Foot Paths and Parish Paths Partnership. The newly erected signs have been damaged, this has been reported to the police. Horse activity on Washing Ditch has been observed.	
14.03.21	To discuss matters relating to highways. a) Cllr Close attended the Highways Liaison meeting. The 20 is plenty campaign is unlikely to happen in the local area including Therfield. b) Local road re-surfacing is to take place in the 2021-22 budget year.	
15.03.21	To discuss planning applications a) Lammas Cottage; no objection. b) Forge House; no objection.	
16.03.21	To discuss producing an 'emergency' contacts list for Councillors. Clerk to compile a list.	Clerk
17.03.21 Taken at point 07.03.21	To discuss matters relating to North Herts and Herts CC Cllr Morris - Local Plan to go to Cabinet on 23 rd March 2021. Planning committee to increase meetings to twice a month. Planning and Enforcement visits not taking place. Cllr Jarvis - road patching to take place from Meadow Way to the A10 via Reed End. Changes to junctions on A505. Installing gates on the BOAT can be done but is problematical. Funding for posts at New Road near the Heath has been agreed. A suggestion was made to increase the size of the car park on New Road.	
18.03.21	To discuss whether to hold an Annual Village meeting. Next meeting.	
19.03.21	To discuss Parish council vacancy and elections on May 6 th . Councillors were encouraged to consider suitable candidates and to approach them personally.	Ongoing
20.03.21	To note the 2021 Census. Councillors agreed to contact or speak to those who may struggle with the process of completing the Census form, hard copies are available.	AO / all

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21.03.21	To receive matters for report and or referral to next agenda. As noted.	
22.03.21	Note correspondence received. Thank you note from Newsletter. Report from Wildlife Ass.	
23.03.21	Date of next meetings; 11 th May, 13 th July, 7 th September, 9 th November 2021.	

The meeting closed at 8.56 pm

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