

# Therfield Parish Council

Parish Clerk Helen Stubbings

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Chairman Andy Osbourne

Draft Minutes of Therfield Parish Council held on Tuesday 13<sup>th</sup> July 2021 at 7.30pm at Therfield Chapel.

Present: Cllrs; C Close, J Duncan, L Laing, A Osbourne (Chair) and S Whitby.

In attendance: H Stubbings (Clerk), Cllr's G Morris & Cllr S Jarvis, Colin Smith- Conservators, two members of the public.

1.07.21	To receive apologies for absence. Cllr David Whitby, PC C Brabrook, Robert Law	
2.07.21	To receive Members Declarations of Interest. None	
3.07.21	To approve the Minutes of the Meeting of the Parish Council held on 4 <sup>th</sup> May 2021 and to authorise the Chairman to sign them as a true record. The Minutes were proposed by Cllr L Laing, seconded by Cllr S Whitby – <b>resolved.</b>	
4.07.21	Matters Arising not appearing on the agenda a) Litter bin – and audit in North Herts is being conducted to make best use of resources, no new bins available at the moment. b) Maintenance of village flagpole – amalgamate with litter pick c) Parish Councillor vacancy, promote with new comer's event.	
5.07.21	Chairman's Report. The Chairman circulated his report, the parking issue will be discussed later. Food and products are available in the church for distribution. LL suggested that the church might like to advertise this in the Newsletter. Article for website and Newsletter.	<b>LL</b>
6.07.21	To invite Members of the Public to address the meeting. a) Fly tipping & pot holes are difficult to report. b) Mr Blower unwell – PC to send a get-well card.	<b>LL</b>
7.07.21	To discuss matters relating to Heaths & Greens, cutting schedule and repairs. The newly appointed outreach officer, Cheryl has visited the village. The Pond at Washing Ditch may be developed. Hay Green has had two cuts so far this year, with the next by the Conservators pending. It was proposed to clarify a cutting regime, remove the waste pile on Hay Green and agree cut and not collect on Hay Green. Hoops Lane will have an annual meadow cut, combined with a final cut. Clerk to arrange a joint meeting between the Conservators and Parish Council. The pot holes down Hoops Lane were reported, ownership of the lane needs to be established. A tree survey has been carried out, trees identified with an orange spot, will be receiving some maintenance. Colin Smith reported that the bollards near Heath will be installed, the rats in the carpark have now been eradicated, there are no bins and rubbish is significantly less.	<b>Clerk/ CS</b>
8.07.21	Accounts for payment. Including; BHIB, Bullards, including Hay Green, Clerk's salary, Chapel room hire. Proposed Cllr A Osbourne and 2 <sup>nd</sup> by Cllr J Duncan - <b>resolved.</b>	
9.07.21	To discuss donations to Royston & District Transport & Friends of Therfield School. AO prop £50 to be awarded to R&DT, 2 <sup>nd</sup> by LL - <b>resolved</b> Although the PC are supportive of the FOTS it was not possible at this time to make a further donation.	<b>Clerk</b>

Our Heath is the home of the Pasque Flower

10.07.21	To acknowledge the Annual ROSPA safety report. The PC recognised that in reading the ROSPA report that some aspects of the play-park were looking a little tired and may need some serious maintenance, repair or replacement. It was agreed to carry an audit of the play-park and to produce a project plan.	<b>AO</b>
11.07.21	To discuss matters relating Foot Paths and Parish Paths Partnership. A parishioner high-lighted the incorrect markers on F-P 33 and asked for them to be removed. SW will raise this with JC of Parish Paths Partnership.	<b>SW</b>
12.07.21	To discuss the lighting of the Beacon for the Queen's Jubilee & Green Canopy in June 2022. The PC have applied for trees, although there are only saplings. JD offered to liaise with other clubs and societies in the village about holding a joint event.	<b>JD</b>
13.07.21	To discuss any Planning applications. None at present, although it was noted that some planning applications have still not been determined. NHDC planning department is currently overwhelmed by applications and understaffing.	
14.07.21	To discuss housing allocation. JD asked the District and County Councillors if they had a reliable contact within the housing department. Cllr Duncan explained that she had approached Settle to ask for assistance and was told there were no houses available to then hear that a house became available, leaving her rather embarrassed. Cllr's Jarvis & Morris offered to provide a suitable contact.	<b>SJ/GM</b>
15.07.21	To discuss matters relating to highways, including parking in Pedlars Lane and Meadow Way. Verge cutting; many of the village verges seem to be exceptionally long at the moment, including Reed End which has become particularly bad with the heavy rain. Cllr Jarvis explained that there are four levels of grass cutting; SJ will make enquires. Parking at various pinch points in the village was discussed. The PC are considering signage. AO to investigate. The kerbing installed at Police Row to prevent flooding has made the road narrower.	<b>SJ</b> <b>AO</b>
16.07.21	To discuss matters relating to North Herts and Herts CC. a) GM – Local Plan moving forward. Planning department extremely busy. Highway's liaison meeting, 21 <sup>st</sup> July, 7pm via zoom. b) SJ more patching and resurfacing planned. Littlington work to start late July. Demand Responsive Transport will be available in the village from September It was reported that the verge/road erosion along New Road is bad.	<b>SJ</b>
17.07.21	To discuss whether to hold a social community event meeting. JD had chatted to other organisations with a view to holding a joint social event in late September, possibly, Friday evening 24 <sup>th</sup> . Local organisations and clubs would be encouraged to promote their activities. The event is primarily to welcome newcomers and to encourage them to become involved in village life. The budget of £500 previously allocated to VE Day was rolled over to this event – <b>resolved</b> . LL – to discuss re-instating the Community Lunch scheme.	<b>JD</b> <b>LL</b>

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18.07.21	To discuss a date for a Litter Pick SW in DW's absence suggested a Litter Pick take place on the 14 <sup>th</sup> August, subject to equipment being available from NHDC. If there are suitable volunteers at the litter pick the cleaning of the flag pole may take place. This event will be advertised on the village Chatter.	<b>DW</b>
19.07.21	To receive matters for report and or referral to next agenda (Information only) The Commissioner has a fleet of road safety camera vans available for deployment in the county. Clerk to forward e-mail to Council.	<b>Clerk</b>
20.07.21	It was noted that there was a lot of vegetation growth around the SID - DW/CC volunteered to cut this back.	<b>DW/CC</b>
21.07.21	Note correspondence received. Demand Responsive Transport. To be discussed at next meeting	Next agenda
22.07.21	Date of next meeting - Tuesday 7 <sup>th</sup> September & 9 <sup>th</sup> November	

The meeting closed at 8.56pm

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