

# Therfield Parish Council

**Parish Clerk Helen Stubbings**

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**Chairman Andy Osbourne**

Draft Minutes of Therfield Parish Council held on Tuesday 16<sup>th</sup> November 2021 at 7.30pm at  
Therfield Chapel.

Present: Cllrs; C Close, L Laing, A Osbourne (Chair) D Whitby and S Whitby.

In attendance: H Stubbings (Clerk) Cllr G Morris, Clive Hall & Cheryl Wilson Conservators,  
five members of the public.

1.11.21	To receive apologies for absence. Cllr S Jarvis, J Duncan, R. Law, & Smith.	
2.11.21	To receive Members Declarations of Interest. <span style="float: right;">None</span>	
3.11.21	To approve the Minutes of the Meeting of the Parish Council held on 14 <sup>th</sup> September 2021 and to authorise the Chairman to sign them as a true record. The Minutes were proposed by Cllr A Osbourne seconded by Cllr D Whitby – <b>resolved.</b>	
4.11.21	Matters Arising not appearing on the agenda a) Website – AO & LL to have a training session with SB in due course. b) Church yard clear up and litter pick – 15 volunteers for litter pick. c) Noticeboards – the Hay Green board has been repaired; DW will contact A Dodkin regarding the damaged notice board in the play-park. It was agreed to review the state of all the noticeboards in the spring.	DW
5.11.21	Chairman's Report, including Village Chatter site. Circulated and on posted on the website. a) AO has contacted Ashley Hawkins at NHDC for S106 monies. AO to obtain 3 <sup>rd</sup> quote for play equipment. b) No parking signs; if placed on Greens, possibly require S38. c) New village google group; the PC have support from Kelshall PC and the village newsletter it was proposed by AO and 2 <sup>nd</sup> by LL that the new village google group be set up and monitored by representatives of the three groups.	AO   AO
6.11.21	Update on Parish Councillor vacancy and appointment of Clerk. a) LL has been in discussions with a newcomer to the village with a view to joining the PC as a Councillor in March 2022. b) Clerk – there has been no response as yet to the local adverts, an ad will be placed with HAPTC. Cllr GM offer to ask his contacts.	HS/GM
7.11.21	To invite Members of the Public to address the meeting. a) There was a short exchange of views about the current WhatsApp group.	
8.11.21	To hear a presentation by the Conservators. The Conservators' aim is to produce a clear collective management plan for each of the village greens for the future, with regular reviews. Therfield Green (i.e., pub green) Hay Green – all sections, Washing Ditch including the pond and Chapel Green, (the other greens would be left under Conservator management) The plan was to hold a joint workshop with appropriate stakeholders taking part. PC to find interested parties. AO to co-ordinate, date, venue tbc	Therfield PC
9.11.21	To approve payments for November, including; Simon Brazil, Fordham Hall, Bullard's & Clerk's salary. Total expenditure of £1,083.98. Proposed by Cllr A Osbourne, 2 <sup>nd</sup> DW - <b>resolved.</b>	
10.11.21	2021-22 Budget; expenditure and income in line with draft budget. 2022-23 Budget; there has been an allowance made for capital investment for play equipment, an increase in hours and salary for the new Clerk. The draft Budget for 2022-23 was Proposed by AO and 2 <sup>nd</sup> by SW- <b>resolved</b>	

Our Heath is the home of the Pasque Flower

11.11.21	To discuss matters relating to the play-park. Grant applications for S106 monies have been submitted to NHDC. It was noted that the refurbishment project for the pavilion may also be able to access S106 monies.	AO
12.11.21	To discuss matters relating Foot Paths and Parish Paths Partnership. The Jeffries have written to PPP regarding the application to upgrade a f-p.	
13.11.21	To discuss celebrations for the Queen's Jubilee; Beacon lighting, tree planting, celebration?  MP Sir Oliver Heald had asked the PC if the Therfield Beacon was to be lit for the Queens Jubilee? CC agreed to ask R Noades to inspect the beacon as to whether it was fit for purpose or needed to be replaced. A suggestion for tree planting in Mill Lane was proposed. CC/AO to investigate.	CC CC/AO
14.11.21	To discuss any Planning applications.  a) Holborn Farm House – this is a largescale refurbishment, although the foot-print is remaining the same. It was felt that the new glass design at the rear of the house was not in keeping. The PC will submit a comment regarding the new glass section to Mark Simmonds, the Conservation Officer.	LL
15.11.21	To discuss matters relating to highways and to note letter from the Foulser's regarding kerbing in Pedlars Lane.  a) Appropriate places to erect the new No Parking notices was discussed. b) The letter from the Foulser's was read out, the Clerk will respond advising the Foulser's to speak to Cllr Jarvis as it was a highways matter not something the PC had the authority to facilitate. c) It was agreed to remove and store the obsolete signs – DW d) The Clerk will report the school sign that is loose and turns on the pole. e) Drivesafe – DW is awaiting an update from WGC, it was noted that a Drivesafe campaign has to be in place to apply for funding from the Commissioner.	Clerk  DW Clerk
15.11.21	To discuss matters relating to North Herts and Herts CC.  Cllr Morris reported that the LYNX demand bus service seems to be working well.  The proposal by the government to limit voter's rights to do with planning is being reviewed.  Cllr Morris also reported that Newsall's Park Stud has been sold and there are exciting plans being submitted for its development.	
16.11.21	Appointment of Trustees to the Boteman Charity. The Parish Council supported the continued appointment of Neil Guiver and made further suggestions of people that might be approached to become Trustees. This was proposed by LL, 2 <sup>nd</sup> DW– <b>resolved</b> .	LL/DW
17.11.21	To receive matters for report and or referral to next agenda (Information only)  a) Beacon b) Boteman Trustee	
18.11.21	Note correspondence received.	
19.11.21	Date of next meeting – Tuesday 11 <sup>th</sup> January, 15 <sup>th</sup> March 2022	

The meeting closed at 9.04pm

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