

Therfield Parish Council



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Chairman Andy Osbourne

MINUTES

The minutes of the meeting of Therfield Parish Council on Tuesday 16th
May 2023 at 7.30pm at Therfield Chapel.

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Present: Cllr Julia Duncan, Cllr Tim Jeffries, Cllr Linda Laing, Cllr Andy Osbourne,
Cllr David Whitby, Cllr Sally Whitby.

In attendance: Cllr Steve Jarvis, Cllr Gerald Morris, Sarah Wylie - Clerk to the
Council.

Members of the public: Betty Hartley, Mike Hartley.

Apologies for absence: Clive Hall, Conservator of Therfield Heath and Greens.

Part One.

1.5.23	To appoint a Chair of the Parish Council for the ensuing Council year. TJ proposed LL seconded appointment of Andy Osbourne as Chair.
2.5.23	To receive the Chair's Declaration of Acceptance of Office. Resolved.
3.5.23	To appoint a Vice-Chair of the Parish Council for the ensuing Council year. No offers were forthcoming - Clerk to ask Sue from HAPTC if there needs to be a Vice-Chair.
4.5.23	To receive the Vice-Chairs Declaration of Acceptance of Office. NA.
5.5.23	To co-opt David and Sally Whitby to the Council. JD proposed TJ proposed.
6.5.23	To confirm that all Councillors have re-signed the Declaration of Acceptance of Office. Resolved. AO to report back on the adoption of new councillors.
	AGENDA - Part Two.

7.5.23	<p>To receive apologies for absence. Clive Hall. AO proposed, JD seconded.</p> <ul style="list-style-type: none"> • AO to chase for confirmation of Conservator representative. • Clerk to invite P.C.Hannah Moss to the next meeting.
8.5.23	<p>To receive members declaration of any pecuniary interest connected to the agenda. None.</p>
9.5.23	<p>To approve the minutes of the Meeting of the Parish Council held on the 14th March 2023, and the Chair to sign them as a true record. AO proposed LL seconded.</p>
10.5.23	<p>To invite members of the public to address the meeting. Police project with the School - AO to chase P.C.Hannah Moss.</p>
11.5.23	<p>To discuss matters relating to North Herts and Herts CC.</p> <p>SJ - gateways to be finalised. Haywoods Lane- not sure they can put something on the right hand side. New Road - not sure. Final stages of the design. TJ suggested rumble strips... as in Barkway...SJ to ask the question. Once finalised, the Council know where they are to be positioned.</p> <p>Drainage work in Dane End - supposed to be done this week.</p> <p>Speed indicators - Police Row - it works sporadically.</p> <hr/> <p>GM - has been re-elected - now it will be every year - all in one lump voting system.</p> <p>Mardlebury Manor - still to be resolved. There is another capital project in the pipeline...</p>
12.05.23	<p>To discuss matters relating to Heath and Greens.</p> <ul style="list-style-type: none"> • Chase update on the probationers' input - Washing Ditch etc...AO to email Nicolette Rawlings and Sam Watson. • AO - to chase the Conservators . • LL to ask Therfield Chapel to see if they would like any input from this group.
13.05.23	<p>To hear from the Clerk including:</p> <ul style="list-style-type: none"> • Monthly totals, approval for expenses and invoices received and for prior approval. AO proposed LL seconded. • Finance report. AO proposed LL seconded. • Bank reconciliation. AO proposed LL seconded. <p>2022-23 Audit requirements for the year ending 2022/2023.</p> <p>1. To approve the Annual Accounts 2022/2023. RESOLVED.</p>

	<ol style="list-style-type: none"> 2. To approve the Certificate of Exemption 2022/2023. RESOLVED. 3. To approve the Annual Internal Auditor Report for the year 2022/2023. RESOLVED. 4. To approve Section 1. The Annual Governance Statement 2022/2023. RESOLVED. 5. To approve Section 2. Accounting Statements 2022/2023. RESOLVED. 6. To agree the dates for the Public Rights record. RESOLVED.
14.05.23	<p>To hear reports from the nominated representatives for the following: AO to write a definitive explanation of each</p> <ul style="list-style-type: none"> • Highways and Police. AO to ask Clive Close re his knowledge about Highways and to confirm the sub-job description. TJ to chase Simon re the website. DriveSafe - 8% of 102 speeding through the village?? P.C.Hannah Moss to be questioned at the next meeting - TJ to email her re the next meeting. Concern about the kissing gate into Hitch's field... Robert Lloyd is on the case. • Planning, to discuss any planning items lodged by date of meeting: <ol style="list-style-type: none"> 1. Reference: 23/00861/FPH - Church Cottage, Church Lane - no comment. • AED: there was a report of it having been used. AO to ask Ivan for further clarity. • Any other items: <ol style="list-style-type: none"> 1. Clive Close - resignation and planned acknowledgement. 20 years. Formal letter from AO. Maybe a drink to thank him. 2. The future of the beacon. JD to ask Mark and Josh Bullard about re-welding the beacon... 3. Mille Lane Benches - what happens now. Clerk to email Gail to take down - provisional date is the 17th June. Then we can also celebrate CC's tenure.... 4. Mill Lane disturbance. Mercedes was dumped up Mill Lane. Joy riders are going around the trees at the top. Cars go up to the barn too...a barrier was a suggestion - AO to let police know. 5. Bench on the village green opposite The Manse. Clerk to ask Trevor Sharp to sand down and clean. 6. Update reclaiming no man's land - AO. As much information as possible is needed. AO to ask Doug Drage for further details, photos etc...Land Registry say - take as much time as you want - the more information the better....AO suggested all information needs to be collated by the end of June. TJ to ask the Faure

	<p>Walkers if they can put the beacon in their field.</p> <p>7. Buy a brick - out of date.</p> <p>8. How about the Pre-School - AO to email NHDC current status of S106 monies to be granted.</p> <p>9. Any requests for monies to benefit the village - Village Hall etc...</p> <p>10. AOB - TJ - who maintains the sign? Not the Council...</p> <p>11. Litter pick - let us leave it as it is for this year - October?</p>
15.05.23	<p>To receive matters for report and/or referral to next agenda (info only).</p> <p>None.</p>
16.05.23	<p>Note correspondence received. None.</p>
17.05.23	<p>To confirm date of next meeting.</p> <p>July 11th 2023.</p>

Meeting ended 21.03.