

Therfield Parish Council



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Chairman Andy Osbourne

MINUTES

Minutes of the Meeting of Therfield Parish Council on Tuesday 12th March
at 7.30pm at Therfield Chapel.

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Present: Cllr Andy Osbourne (Chair), Cllr Julia Duncan, Cllr Linda Lang, Cllr Ian Small,
Cllr David Whitby.

In attendance: Cllr. Steve Jarvis, Clerk to the Council Sarah Wylie. Two members of the
public.

Apologies for absence: Cllr Tim Jeffries, Cllr Gerald Morris, Cllr Sally Whitby

01.03.24	To appoint Sarah Wylie Clerk as Therfield PC RFO. AO proposed, DW seconded.
02.03.24	To receive and approve apologies for absence: Gerald Morris Tim Jeffries, Sally Whitby. AO proposed, JD seconded.
03.03.24	To receive members' declaration of any pecuniary interest connected to the agenda. None.
04.03.24	To approve the minutes of the Meeting of the Parish Council held on the 9 th January 2023 and to authorise the Chair to sign them as a true record. LL proposed, JD seconded.
05.03.24	To invite members of the public to address the meeting. <ul style="list-style-type: none">• Pothole problem - continue to report them.• Belltower - note of thanks to DW for righting the time.
05.03.24	To discuss matters relating to North Herts and Herts CC.

<p>Ian Small arrived 7.41pm</p>	<ul style="list-style-type: none"> • Cllr Morris - report via email. AO thanked Cllr Morris for his report. • AO to contact the Conservators regarding a new footpath across Hay Green. • Locality Grant - SJ - missed deadline. LL to apply for May 2024. • SJ and AO - to agree a site meeting regarding signs for school - TJ is the contact and will action. • Reed End flooding road works will start this week. • JD referred potholes to SJ (05.03.24) - need to continue to report it. • IS -water leak - Affinity Water - outside Lammas Cottage - outstanding...
<p>06.03.24</p>	<p>To discuss matters relating to Heath and Greens.</p> <ul style="list-style-type: none"> • AO - request to the Conservators for the same amount for grass cutting 2024/2025. £800. • Request for what they want to do with Chapel Green. • Washing Ditch looks much improved.
<p>07.03.24</p>	<p>To hear from the Financial Officer including:</p> <ul style="list-style-type: none"> • Finance report. • Monthly totals, approval for expenses and invoices received and for prior approval. AO approved, LL seconded. • Budget 2024/2025 - all Council voted in favour and approved - RESOLVED. • Budget versus spend. Agreed and RESOLVED. • Bank reconciliation. LL proposed, AO seconded. • Therfield PC Standing Orders. Council voted unanimously. RESOLVED • Therfield PC Financial Regulations. Council voted unanimously. RESOLVED • Therfield PC Financial Risk Assessment. Council voted unanimously. RESOLVED • Clerk salary - hourly increase in line with nalc scale 14. IS proposed, AO seconded.
<p>08.03.24</p>	<p>To hear reports from the nominated representatives for the following:</p> <ul style="list-style-type: none"> • Highways and Police TJ sent a report and a date to the Police. • Footpaths

	<p>Washing Ditch - post to be re-erected Boat 36 - the Hoops Lane end is being repaired and resurfaced by HCC.</p> <ul style="list-style-type: none"> • Planning: <ol style="list-style-type: none"> 1. 21/01885/FP Grange Meadow - awaiting indication from NHDC Planning Dept for when relevant Planning Control Committee meeting will be. 2. 23/03533/FP -Tussocks - councillors voted to leave submitted comments as is and are now waiting for details of Planning Control meeting or possibly re-submission of plans? • AED: No expiry forthcoming... • Any other items: Beacon update. Ongoing. Notice Boards. Ongoing - Clerk to action. Email addresses. Ongoing - Clerk to action.
09.03.24	<p>To receive matters for report and/or referral to next agenda (info only).</p> <ul style="list-style-type: none"> • Neighbourhood Plan. Ongoing.
10.03.24	<p>Note correspondence received.</p> <ul style="list-style-type: none"> • LL letter of resignation. • Annual Parish Meeting - Friday May 17th - leaflet drop.
11.03.24	<p>To confirm date of next meeting, to include the AGM. Tuesday May 14th 2024.</p>

Meeting closed at 8.45pm.