

Therfield Parish Council



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Chairman Andy Osbourne

MINUTES

The Minutes of the AGM Meeting of Therfield Parish Council held on
Tuesday 14th May at 7.30pm at Therfield Chapel.

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Present: Cllr Andy Osbourne (Chair), Cllr Ian Small (Vice Chair), Cllr Tim Jeffries, Cllr Ian Small, Cllr Dave Wealthy, Cllr David Whitby.

In attendance: Cllr. Steve Jarvis, Cllr Martin Prescott, Becca Edwards Community Partnerships Officer, Clerk to the Council Sarah Wylie.
Four members of the public.

Apologies for absence: Cllr Julia Duncan, Cllr Sally Whitby

AGENDA - Part One.	
1.05.24	To appoint a Chair of the Parish Council for the ensuing Council year. AO - TJ proposed IS seconded. APPROVED AND RESOLVED.
2.05.24	To receive the Chair's Declaration of Acceptance of Office. APPROVED AND RESOLVED.
3.05.24	To appoint a Vice-Chair of the Parish Council for the ensuing Council year. IS - AO proposed IS TJ seconded. APPROVED AND RESOLVED.
4.05.24	To receive the Vice-Chairs Declaration of Acceptance of Office. APPROVED AND RESOLVED.
5.05.24	To co-opt Dave Wealthy to the Council. TJ proposed, AO seconded. APPROVED AND RESOLVED.

6.05.24	To confirm that all Councillors have re-signed the Declaration of Acceptance of Office. APPROVED AND RESOLVED.
	AGENDA - Part Two.
7.05.24	To receive apologies for absence. JD and SW - AO proposed TJ seconded. APPROVED.
8.05.24	To receive members declaration of any pecuniary interest connected to the agenda. None.
9.05.24	To approve the minutes of the Meeting of the Parish Council held on the 12th March 2024, and the Chair to sign them as a true record. APPROVED AND RESOLVED.
10.05.24	To invite members of the public to address the meeting. <ul style="list-style-type: none"> • Member of the public attended a Drive Safe AGM meeting - general consensus was that it doesn't work. Cameras are the only way to tackle the traffic speeding problem. Cameras are extremely expensive. Maybe the possibility of adding to the existing speed detectors in the village - SJ to investigate. Ongoing. • Potholes - reporting of them has slightly improved. Ongoing.
11.05.24	To discuss matters relating to North Herts and Herts CC. Martin Prescott - New - District Council matters - copy him in. Steve Jarvis: <ul style="list-style-type: none"> • Children Safety signs - to arrange a site meeting. Ongoing. • Dane End - culvert - to be rectified on the 20/05/2024. • Dane End curbs - to be completed. Ongoing. • Dane End potholes and blocked drains on Rooks Nest lane between Rooks Nest Farm and The Retreat. SJ to refer to Highways Manager. Ongoing.
12.05.24	To discuss matters relating to Heath and Greens. No representative from the Conservators was present. Council acknowledged and thanked the Conservators for their contribution towards the cutting of the greens - £800 received.
13.05.24	To hear from the Financial Officer including: <ul style="list-style-type: none"> • Monthly totals, approval for expenses and invoices received and for prior approval. AO proposed, DW seconded. APPROVED. • Finance report. AO proposed, TJ seconded. • Bank reconciliation. AO proposed, TJ seconded.

	<ul style="list-style-type: none"> • Budget spending versus actual. AO proposed, TJ seconded. • Monies towards Lunch Club shed. £600. AO proposed, IS seconded. APPROVED. • Audit requirements for the year ending 2023/2024 including: <ol style="list-style-type: none"> 1. To approve the Annual Accounts 2023/2024. APPROVED. 2. To approve the Certificate of Exemption 2023/2024. APPROVED. 3. To approve the Annual Internal Auditor Report for the year 2023/2024. APPROVED. 4. To approve Section 1. The Annual Governance Statement 2023/2024. APPROVED. 5. To approve Section 2. Accounting Statements 2023/2024. APPROVED AND SIGNED. 6. To agree the dates for the Public Rights record. 15th June - 21st July 2024. APPROVED. 7. IS agreed to be bank co-signatory to replace LL. AO proposed, DW seconded. APPROVED.
14.05.24	<p>To hear reports from the nominated representatives for the following:</p> <ul style="list-style-type: none"> • Highways and Police - DriveSafe - refer item 10.05.24. Police - school posters. Ongoing. • Footpath - SW has emailed County re flooding along BOAT 36. • Planning: <ol style="list-style-type: none"> 1. 24/00863/FPH The Noggings - no objections. 2. 24/00803/LBC The Elms - no objection to the extension in principle but there have been comments on the removal of the two trees. Clerk to revert back to NHDC. 3. 24/00802/FPH The Elms - no objection to the extension in principle but there have been comments on the removal of the two trees. Clerk to revert back to NHDC. 4. Update on Grange Meadow and the Hillcrest/Tussocks developments. AO to chase up when Grange Meadow might come before the Planning Committee. TJ reported that the original application for Hillcrest/Tussocks had been withdrawn and a new proposal was expected hopefully with less dense housing. • AED - all up to date. • Any other items: <ol style="list-style-type: none"> 1. David Allard memorial bench - Clerk to revert back to Royston Ramblers to say yes. 2. Beacon update. Pole ordered and paid for. AO to chase the

	<p>delivery. DW to chase John King. AO and TJ to meet on site with the Faure Walkers.</p> <p>3. RoSPA play safety inspection - sometime in May. Clerk to get an estimate for a new picnic bench.</p> <p>4. Newcomers' Meeting. Clerk to send PDF to AO. Clerk to buy supplies.</p> <p>5. D Day celebrations. AO to speak with Richard Genocchio.</p>
15.05.24	<p>To receive matters for report and/or referral to next agenda (info only). JA - Lunch Club VAT issue. AO to confirm who is in charge of insurance for the new Lunch Club shed.</p>
16.05.24	<p>Note correspondence received.</p>
17.05.24	<p>To confirm date of next meeting. Tuesday July 9th 2024.</p>

Meeting closed at 8.42pm