

# Therfield Parish Council



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## MINUTES

Minutes of the AGM Meeting of Therfield Parish Council held on Tuesday  
9<sup>th</sup> July at 7.30pm at Therfield Chapel.

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Councillors Present: Cllr Andy Osbourne (Chair), Cllr Julia Duncan, Cllr Tim  
Jeffries, Cllr Dave Wealthy, Cllr David Whitby.

Apologies for absence: Cllr Ian Small, Cllr Sally Whitby, Sarah Wylie - Clerk to  
the Council.

In Attendance: Two members of the Public, Cllr Martin Prescott, Cllr. Steve  
Jarvis.

MINUTES	
01.07.24	To receive and approve apologies for absence. Clerk, Cllr. S Whitby, Cllr I. Small, AO proposed DW seconded.
02.07.24	To receive members declaration of any pecuniary interest connected to the agenda. - None (Discussion on topic due to course issued).
03.07.24	To approve the minutes of the Meeting of the Parish Council held on the 14 <sup>th</sup> May 2024, and the Chair to sign them as a true record. - AO Proposed DW seconded.
04.07.24	To invite members of the public to address the meeting.  Road speed indicator in Kelshall Top - ongoing.
05.07.24	To discuss matters relating to North Herts and Herts CC.

	<p><b>Steve Jarvis</b></p> <ol style="list-style-type: none"> <li>1. Road verges - pot hole repairs. (Heath Road) junction and passing points. Ongoing.</li> <li>2. Rooks Nest, Dane End and Chapel Green, road repairs - going ahead.</li> <li>3. Speed indicators - Causeway to be replaced with smiley face due to malfunction and moved to Kelshall Top junction. Police Row - ok.</li> <li>4. Advisory - Unsuitable for HGV signs erected off of all roads from A505.</li> </ol> <p><b>Martin Prescott</b></p> <ol style="list-style-type: none"> <li>1. Learning Pool in Royston - a re-adopted time scale - awaiting funding.</li> <li>2. Waste contract, principle of 2-week to 3-week collection, remote location potential issue if bin missed for collection (community information bin monitor idea).</li> </ol>
06.07.24	<p>To discuss matters relating to Heath and Greens.</p> <p><b>Robert Law</b></p> <ol style="list-style-type: none"> <li>1. Quiet month.</li> <li>2. Conservators advertising for a full-time site manager.</li> <li>3. Received 106 monies from developments to fund position.</li> <li>4. RL - liaison between conservators and police, collaboration difficult with high sergeant appointments whilst crime issues escalating.</li> <li>5. TJ - asked about washing Ditch and should reeds be cleared? Ongoing.</li> </ol>
07.07.24	<p>To hear from the Financial Officer including:</p> <ul style="list-style-type: none"> <li>• Monthly totals, approval for expenses and invoices received and for prior approval. AO approved TJ seconded.</li> <li>• Finance report. AO approved TJ seconded.</li> <li>• Bank reconciliation. AO approved TJ seconded.</li> <li>• Budget spending versus actual. AO approved TJ seconded.</li> <li>• Locality Grant. Received with thanks.</li> <li>• Lunch Club. MOU approved and signed.</li> <li>• Newsletter - contribution. (AO when did we last contribute?).</li> </ul>
08.07.24	<p>To hear reports from the nominated representatives for the following:</p> <ul style="list-style-type: none"> <li>• <b>Highways and Police:</b></li> </ul> <ol style="list-style-type: none"> <li>1. TJ - Police attended - village functions.</li> </ol>

	<ol style="list-style-type: none"> <li>2. Speeding through the village - TJ - at a loss as to what action to take next.</li> <li>3. School drop-off - ask PCSO to monitor/ Speak to H/Teacher - TJ to action.</li> <li>4. Footpaths - 17 and 20 - new posts have been erected.</li> <li>5. Washing ditch posts have been replaced</li> <li>6. Meadow Kissing gate - hard cored</li> </ol> <ul style="list-style-type: none"> <li>• <b>Planning:</b> <ol style="list-style-type: none"> <li>1. 24/01371/FP Tussocks - amended for 7 (+Tussocks) - AO</li> <li>2. Grange Meadow - 25<sup>th</sup> Planning Committee meeting, AO/IS - leaflet to design and door drop. JD to action.</li> </ol> </li> <li>• <b>AED</b> - in date.</li> <li>• <b>Any other items:</b> <ol style="list-style-type: none"> <li>1. HDW - biodiversity. - encourage villagers, ponds, wild meadow areas, aims for village to be presented. HDW to action.</li> <li>2. The Village Plan. - possible survey in regard to Parishioners wishes for their village, benches, community areas, biodiversity etc.. IS/HDW.</li> <li>3. David Allard memorial bench. - no issues - AO/HDW.</li> <li>4. Lighting of the beacon - review. Successful evening, thank you to volunteers. AO to write thank you message for all volunteers to put on Hub/website and in Newsletter.</li> <li>5. RoSPA play safety inspection improvements, including new picnic bench. - Ask for quotation for works in report. Clerk to action.</li> <li>6. Village notice boards. - Look at quotes, to be presented. Clerk to action.</li> <li>7. Mill Lane developments - AO to seek advice from Alex Howard NHDC.</li> </ol> </li> </ul>
09.07.24	To receive matters for report and/or referral to next agenda (info only).
10.07.24	Note correspondence received. Received letter from - Mr A Foulser. See item 04.07.24.
11.07.24	To confirm date of next meeting. Tuesday September 10th 2024. Meeting closes 9.05pm.

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